

RefNo	Meeting	Action	Action Lead	Agency	Agenda item	Comment
31	27-Nov-14	Shairoz Claridge to provide baseline data for the Dashboard where there was no target or benchmark data available	Shairoz Claridge	CCG	Health and Social Care Dashboard	This will be provided for the Board meeting in March.
32		Metrics to reflect the expansion of primary care to be explored as a possibility for the Health and Social Care Dashboard.	Jessica Bailiss/Bal Bahia/Shairoz Claridge/Tandra Forster	WBC/CCG	Health and Social Care Dashboard	This will be provided for the Board meeting in March.
33		Regarding the format of the dashboard, Adrian Barker suggested that it could show trends over a period of time e.g. for the previous year.	Jessica Bailiss/Tandra Forster/Shairoz Claridge	WBC/CCG	Health and Social Care Dashboard	This trend information will be included under the new Performance Framework.
34		Metric to reflect Monitor's investigation at the Royal Berkshire Hospital to be included on the dashboard.	Jessica Bailiss/Shairoz Claridge	WBC/CCG	Health and Social Care Dashboard	This will be provided for the Board meeting in March.
35		Link to Ward Profiles to be emailed to all Elected Members.	Lesley Wyman/Jessica Bailiss	WBC	JSNA Ward Profiles	Link emailed to all Members
36		Three half day sessions/Board meetings to be set up to discuss each of the three identified hot focuses.	Lesley Wyman/Jessica Bailiss	WBC	Themes for Health and Wellbeing Board Meetings	three dates confirmed.
37		All Board Members to nominate a deputy and send their name/details to Jessica Bailiss.	All Board Members	All agencies on the Board	Health and Wellbeing Board Governance	Underway
38		All Board Members to fill out the Declarations of Interest Form in line with the Council's Code of Conduct.	All Board Members	All agencies on the Board	Health and Wellbeing Board Governance	Underway
39		It was proposed and agreed that Dr Lise Llewellyn would write a letter to each neighbouring authority on behalf of the Health and Wellbeing Board, responding to their PNA.	Lise Llewellyn	Public Health	Pharmaceutical Needs Assessment Briefing	Response letter sent.
40		The Health and Wellbeing Board agreed that they were in support of the revised deadline of 5th December for the BCF. Wokingham and West Berkshire Council would write a letter to the Department of Health asking them to provide an offer by this deadline.	Councillor Marcus Franks/Tandra Forster	WBC	Update Report of the Better Care Fund	The letter has been sent to the DH.
41		Councillor Marcus Franks was keen that the former BCF project highlight report template be retained for the West Berkshire based BCF projects.	Tandra Forster/Shairoz Claridge	WBC/CCG	Better Care Fund Project Management Report	The previous template will be used at the next Board meeting for the West Berkshire based projects.
<b>Actions carried over from previous meeting</b>						
RefNo	Meeting	Action	Action Lead	Agency	Agenda item	Comment
20	25-Sep-14	NHS England/the CCG to carry out a baseline assessment to show the impact on Primary Care Services over the winter.	Shairoz Claridge/Nikki Luffington	CCG	Health and Social Care Dashboard	The work to map this data and assessment on the impact on A&E is underway. It is anticipated that the information will be ready early January. An update will be provided under the dashboard item at the HWBB on 22nd January 2015.